



Tirumala Tirupati Devasthanams

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Sri Venkateswara College

(University of Delhi)

NAAC Grade A+

SRI VENKATESWARA COLLEGE

(UNIVERSITY OF DELHI)

EVENT REPORT

NAME OF THE EVENT:

ORIENTATION FOR SKILL ENHANCEMENT COURSES (SEC) FOR UNDERGRADUATE PROGRAM

DATE	DEPARTMENT	COMMITTEE/SOCIETY	COORDINATORS' NAME
24.01.2024		IQAC	Dr. Deepti Jain, Dr. Arpita Kaul, Dr. Sunita Yadav
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Online
3:00 pm - 5:00 pm	ZOOM, The event was live on youtube also	17 + 183 youtube participants	Online Zoom link: https://us06web.zoom.us/j/86073066614 Youtube link: Orientation for SEC-IV on 24 Jan 2024 - YouTube
FINANCIAL SUPPORT/ASSISTANCE (if any):			

BRIEF INFORMATION ABOUT THE ACTIVITY

TOPIC/SUBJECT OF THE ACTIVITY	Skill Enhancement Courses (SEC-IV) Orientation For Semester-IV students 2024
OBJECTIVES	To help the students make an informed choice about the Skill Enhancement Courses (SEC) papers
METHODOLOGY	PowerPoint presentations by faculty members of several departments.

INVITED SPEAKERS WITH AFFLIATION DETAILS (IF ANY)	Faculties of various departments of Sri Venkateswara College.
OUTCOMES	<ul style="list-style-type: none"> • The students learned about the different SEC options being offered to fourth semester students. • The students learned about the course structures of various SECs. • The students learned about the outcomes of various SECs being offered. • The students were also introduced to the faculty members of different departments associated with SECs.

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1 Notice & Letters √	2 Number of Participants & Name of participants √	3 Video clip	4 Photos √	5 Feedback Form & analysis √
6 News clip with details	7 Sample Copy of the Certificate√	8 Posters/ Invites √	9 Event report Attested by Event Coordinator & IQAC Coordinator √	10 Any other document √

IQAC Document No: IQAC/SVC/2023-2024/9	Criterion No: 1
Departmental file no:	IQAC file No: SVC/2023-24

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Dr. Deepti Jain Dr. Arpita Kaul Dr.Sunita Yadav	Prof. Swarn Singh	

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

REPORT

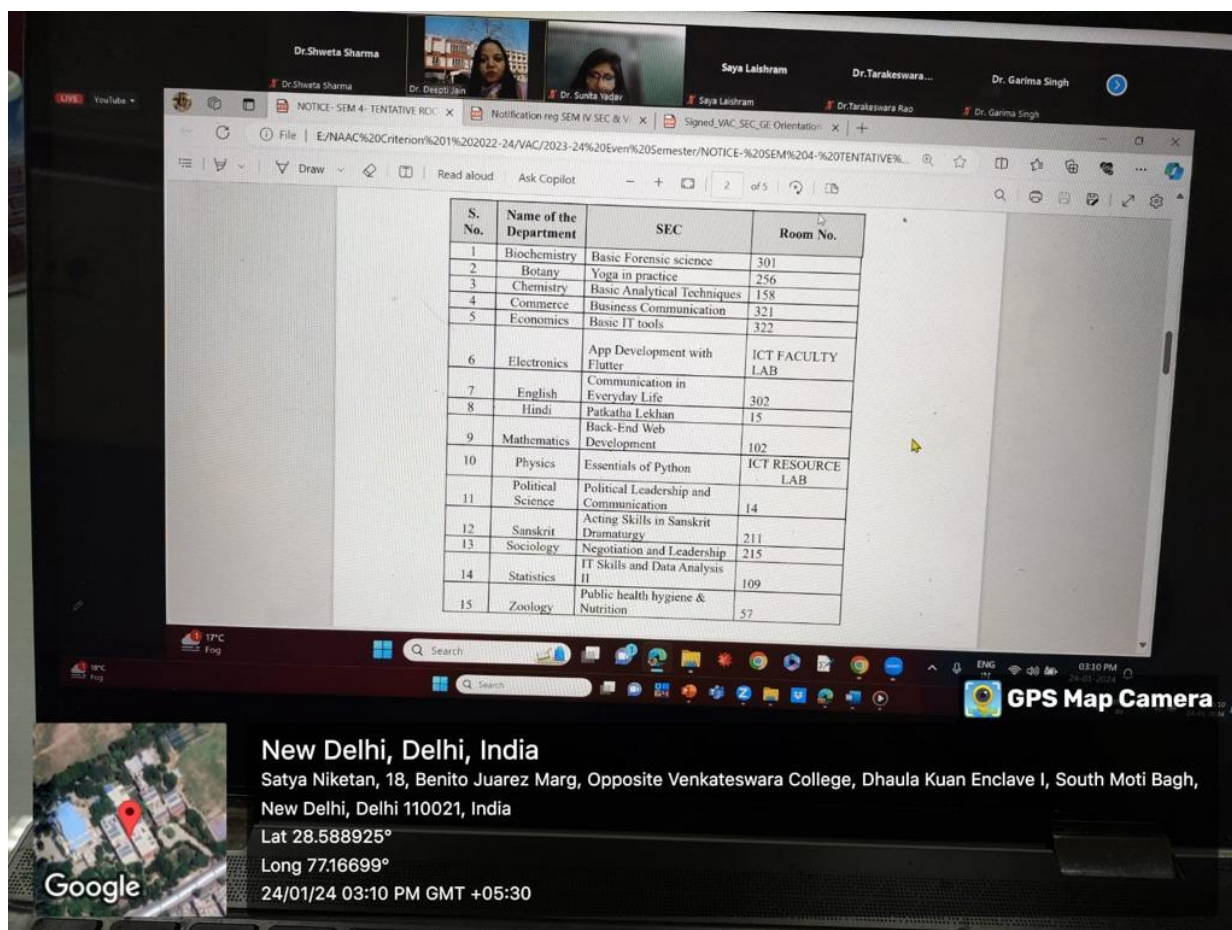
An online orientation program for Skill Enhancement courses (SECs) was organised on Zoom platform by IQAC, SVC on 24-01-2024 from 3:00 pm to 5:00 pm. The faculties of different departments presented and discussed about the various SEC options being offered by the college. The teachers informed about the course structure, outcomes and shared their contact details for further clarification. The session began with a welcome address and introductory remarks by Dr. Deepti Jain, Convener, Criteria 1, NAAC. She informed them about a centralised form that the students had to fill latest by 31 January, 2024 in order to freeze their SEC option. Link for a common form, for opting SEC and VAC was shared with the students during the event. After this, presentations were delivered by departmental representative in order to facilitate smooth selection of SEC options by the students.

The queries were taken up after each presentation and at the end at length. The students were asked to fill the attendance cum feedback form.

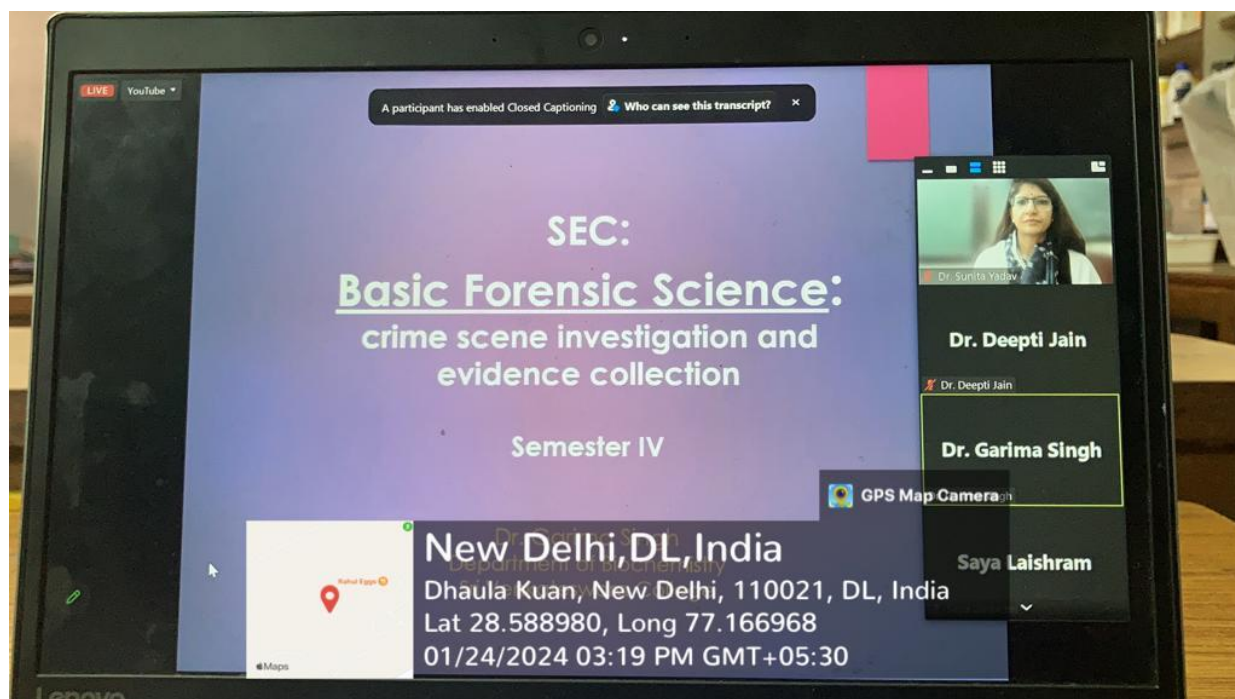
Google form Link floated for Attendance and feedback:

https://docs.google.com/forms/d/e/1FAIpQLSdpmz0j8L5tHVYdiwdkwKv3Kv-xZsR1JEIT39dd2fUjevGBQA/viewform?usp=sf_link

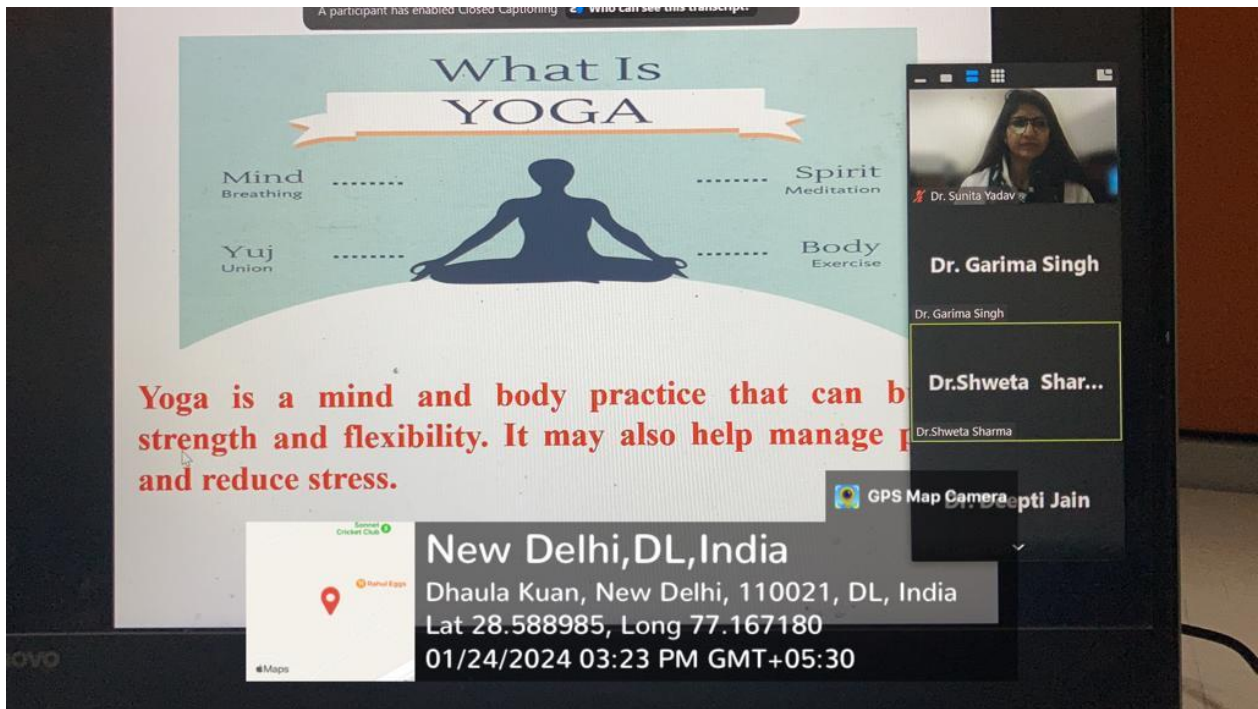
Google form Link floated for choosing SEC: <https://www.svc.ac.in/courses/reg.php>



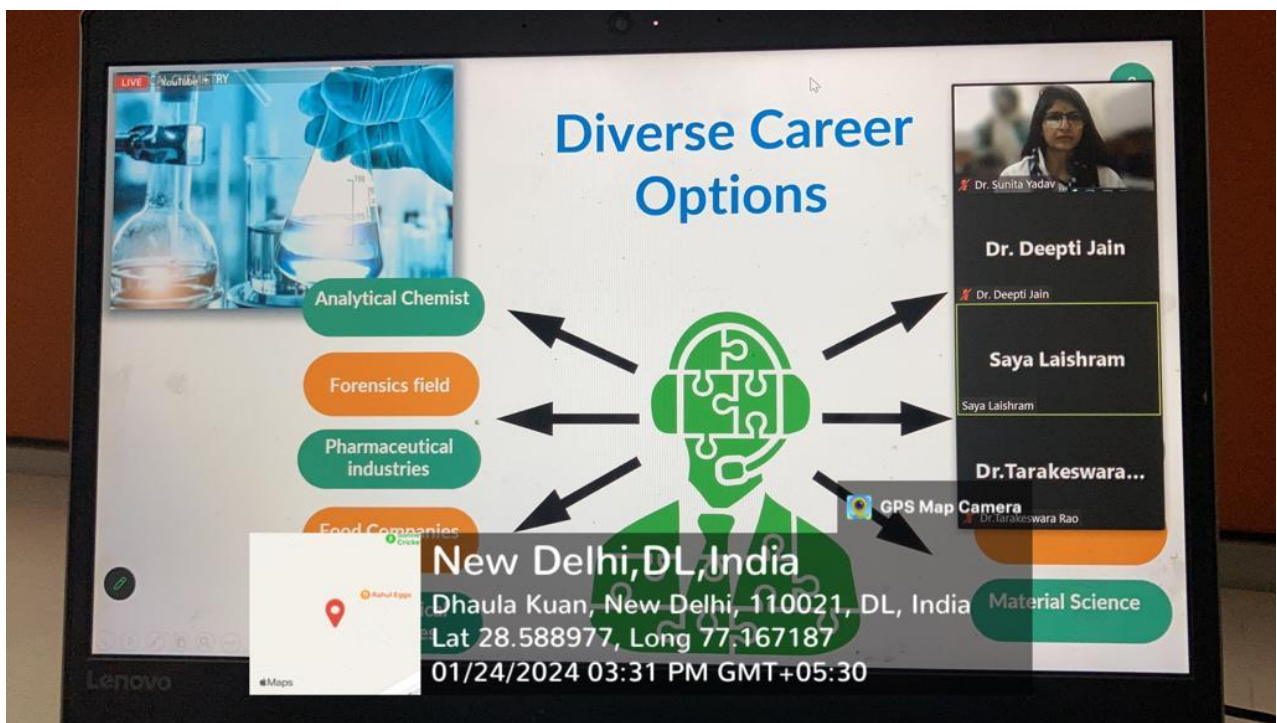
Dr. Deepti Jain, Convener, Criteria 1, NAAC giving an insight into the list of SECs being offered by the College



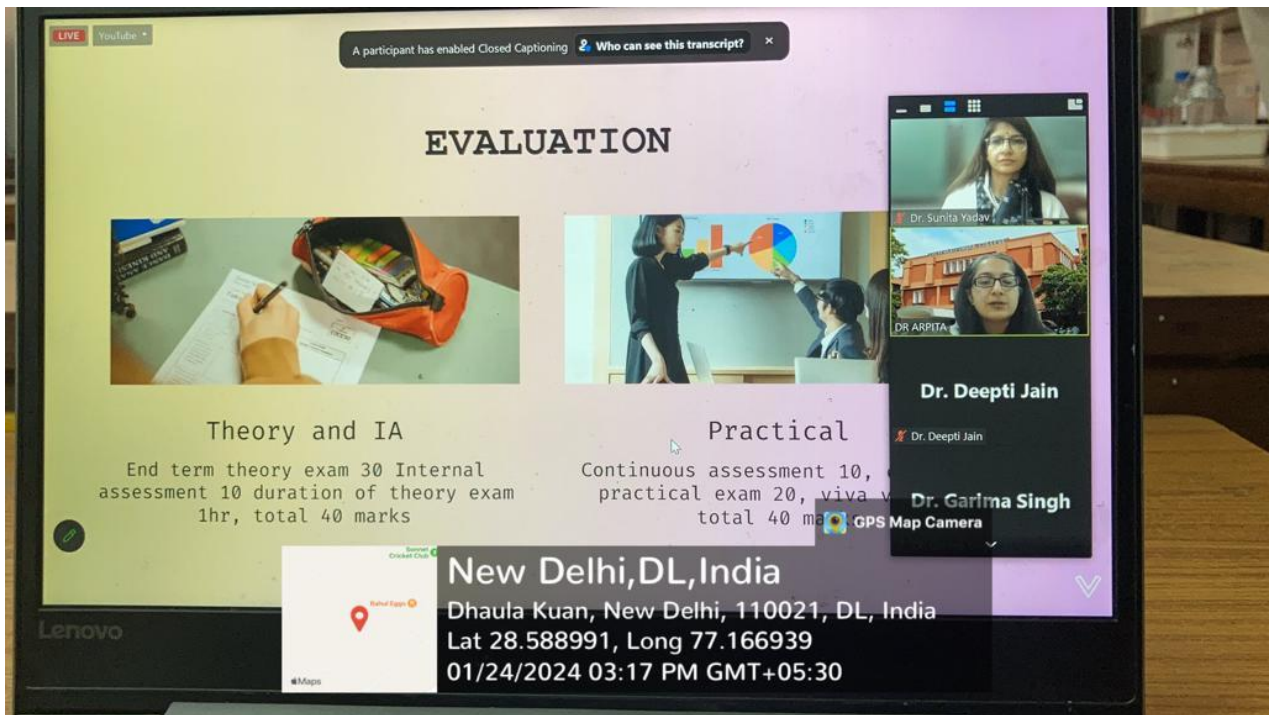
Dr. Garima Singh, introducing the SEC Course- 'Basic Forensic science' being offered By Department of Biochemistry



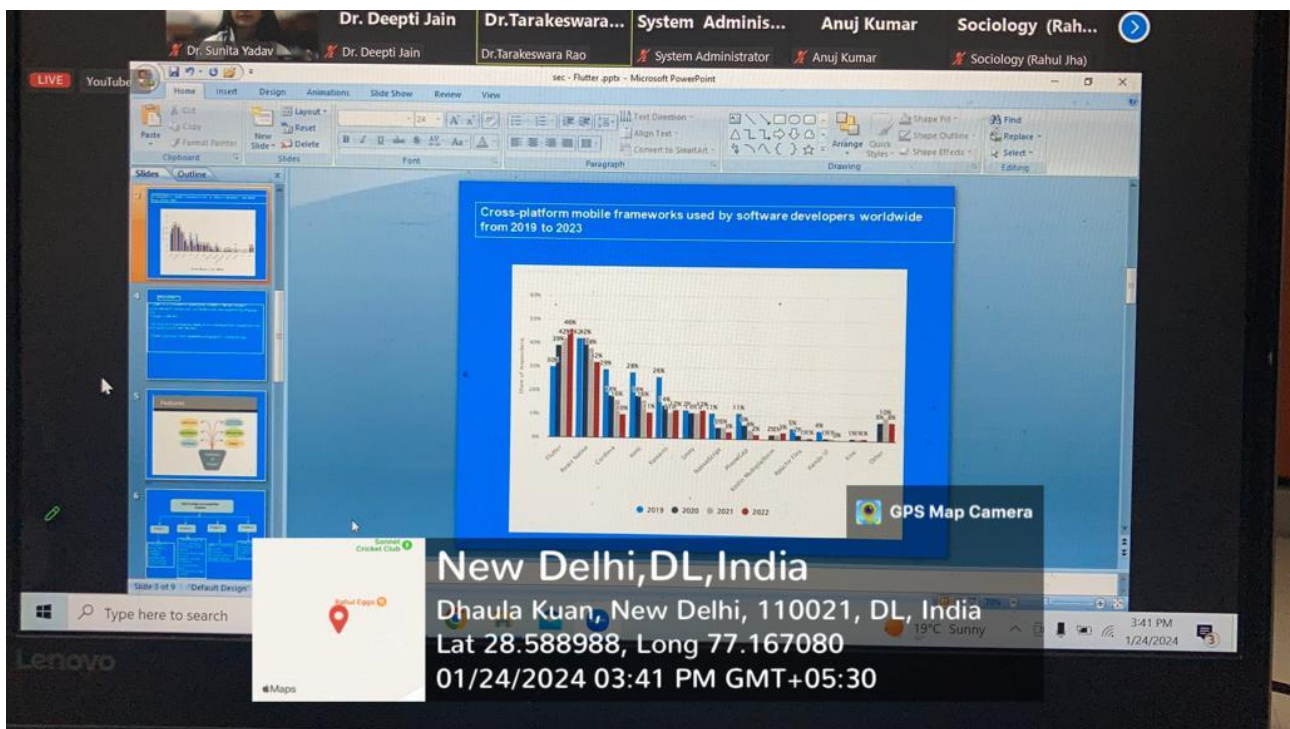
Dr. Shweta Sharma, introducing the SEC Course- 'Yoga in Practise' being offered By Department of Botany



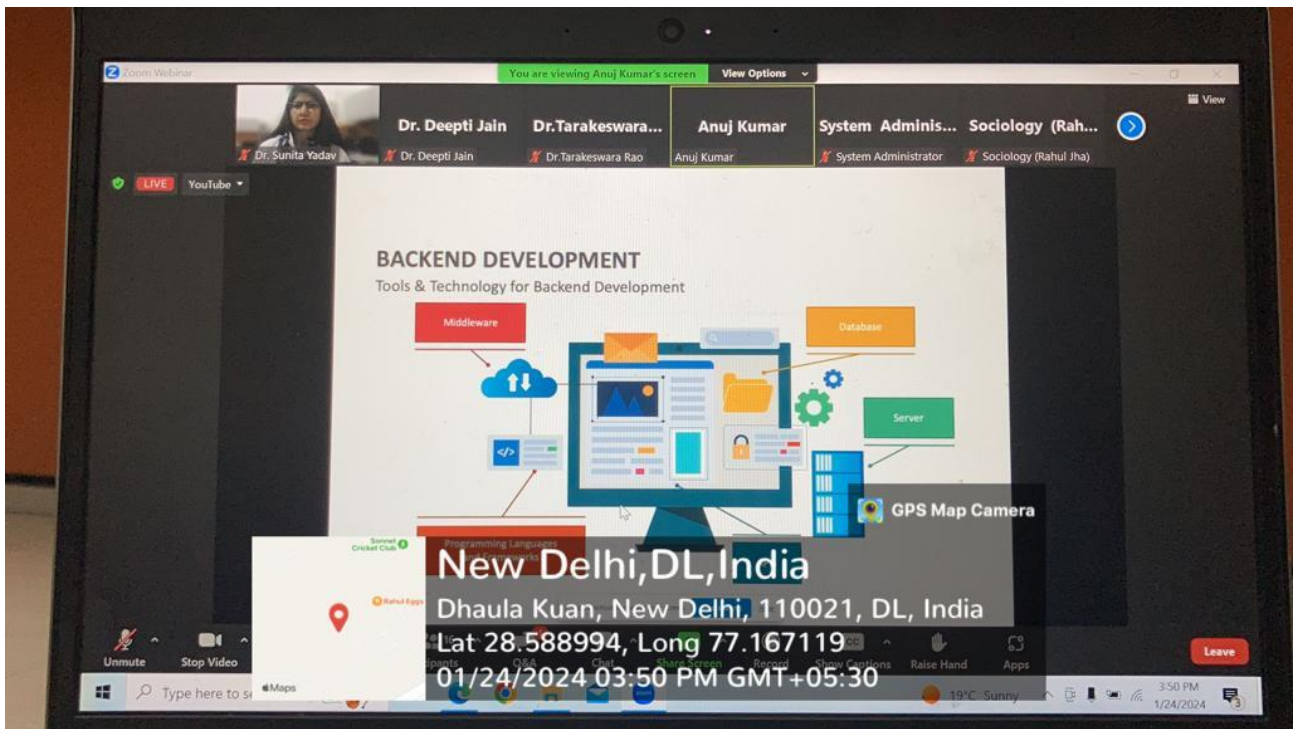
Dr. Saya Laishram, introducing the SEC Course- 'Basic Analytical Techniques' being offered By Department of Chemistry



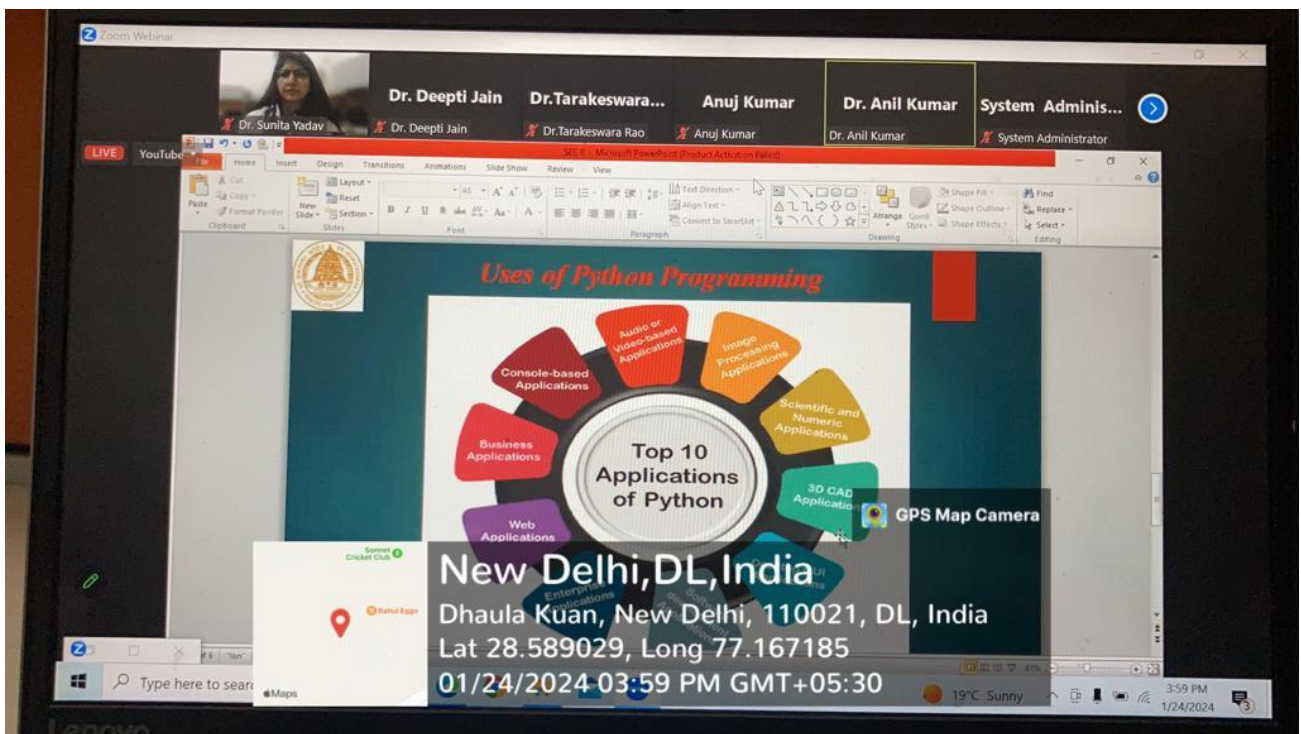
Dr. Arpita Kaul, introducing the SEC Course- 'Business Communication' being offered By Department of Commerce



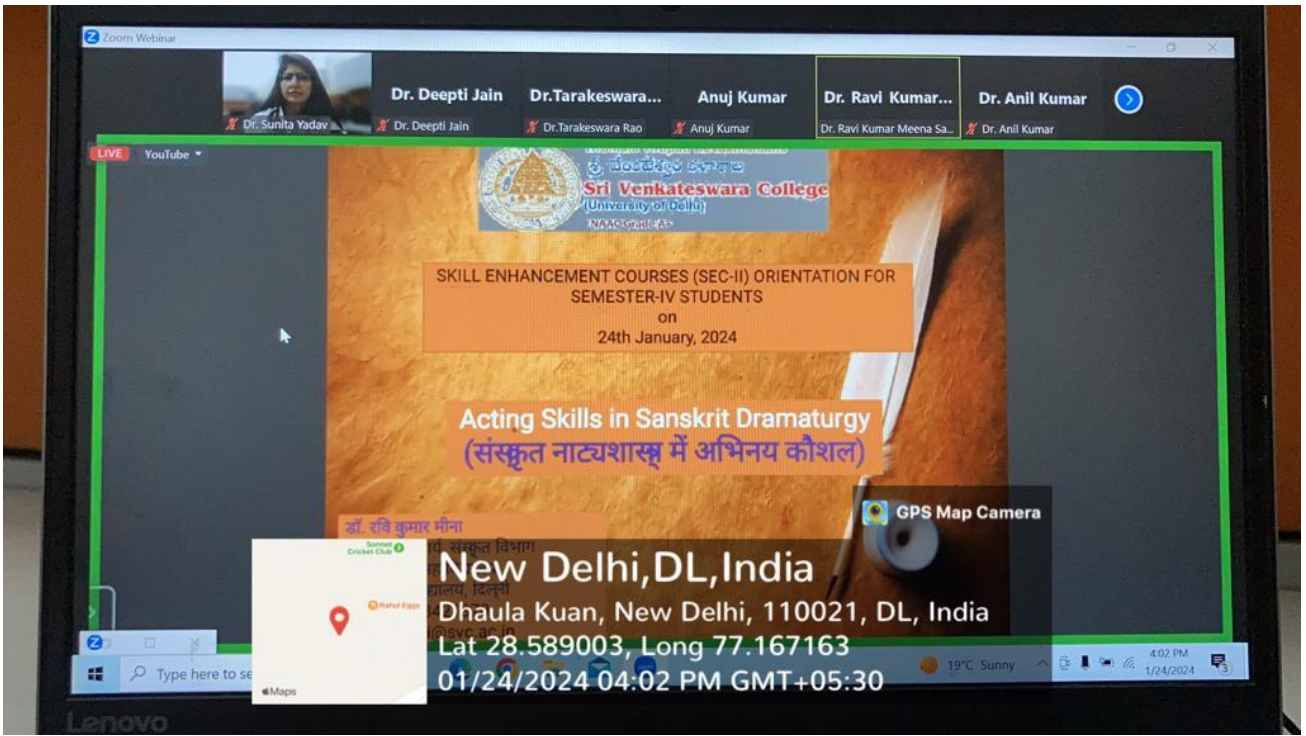
Dr. Tarakeswara Rao, introducing the SEC Course- 'App Development with Flutter' being offered By Department of Electronics



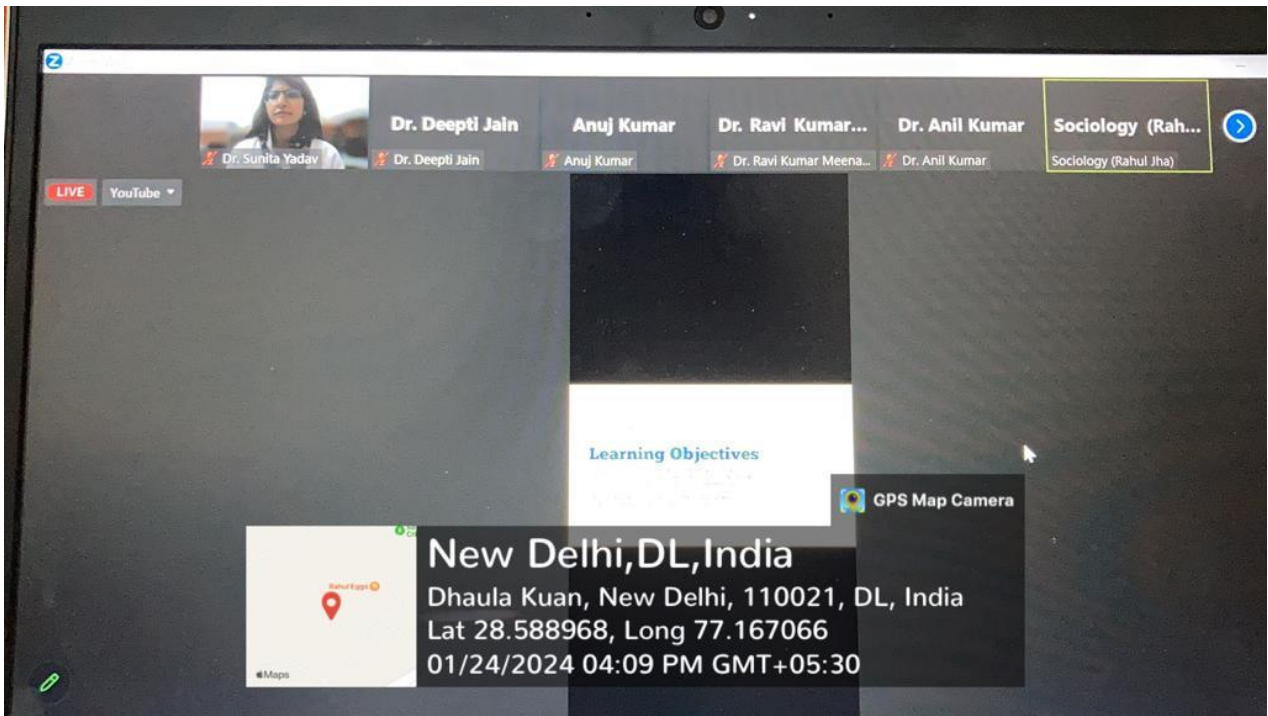
Dr. Anuj Kumar, introducing the SEC Course- 'Back-End Web Development' being offered By Department of Mathematics



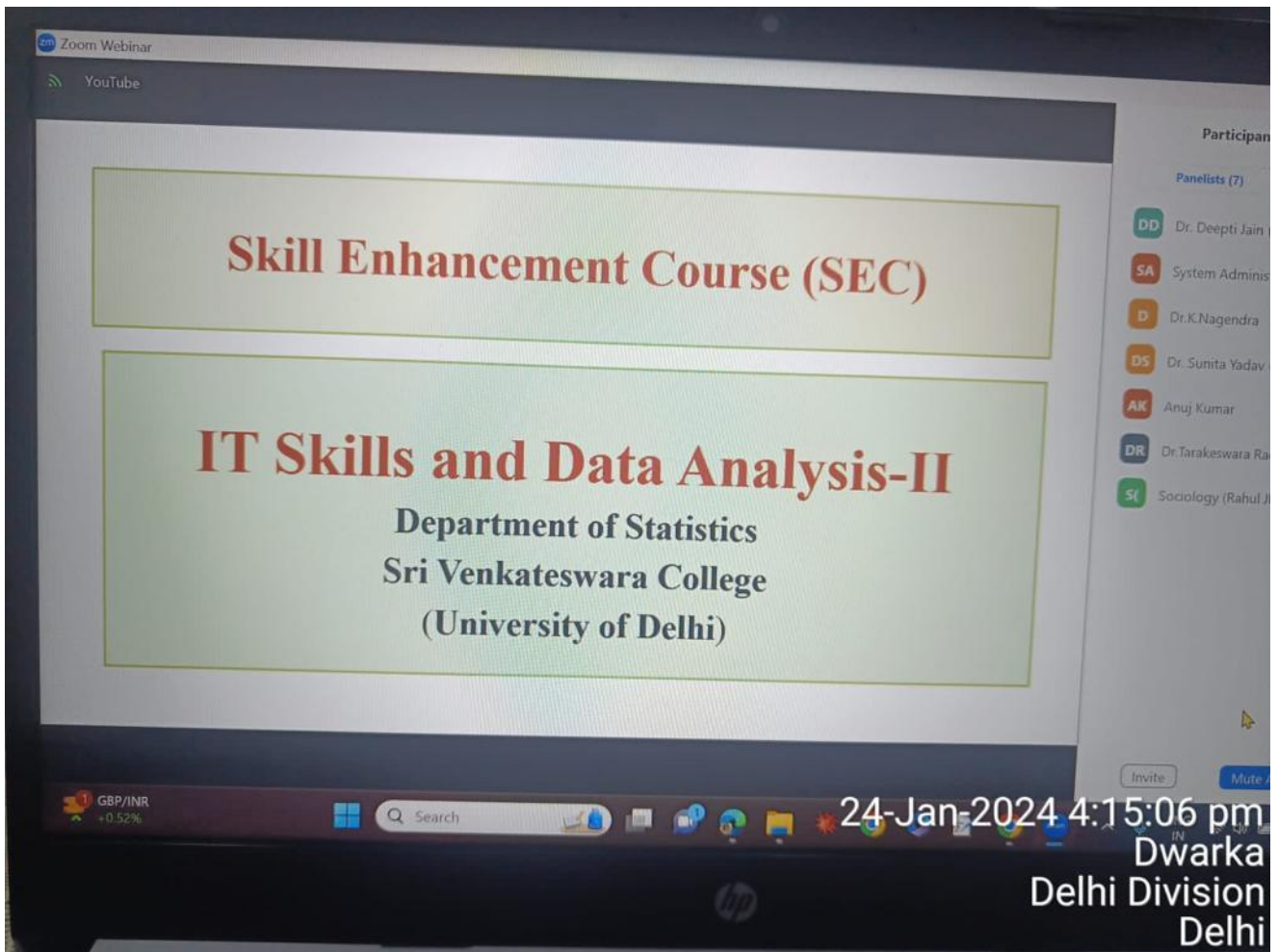
Dr. Anil Kumar, introducing the SEC Course- 'Essentials of Python' being offered By Department of Physics



Dr. Ravi Kumar Meena, introducing the SEC Course- 'Acting Skills in Sanskrit Drama' being offered By Department of Sanskrit



Dr. Rahul Jha, introducing the SEC Course- 'Negotiation and Leadership' Being Offered By Department of Sociology



Dr. K. Nagendra, introducing the SEC Course- 'IT Skills and Data Analysis' Being Offered By Department of Statistics

PROOFS



PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.
 2. Please ensure a pre booking of the venue before getting the permission letter signed.
 3. A copy of this duly filled form signed by the TIC/ Convener and Principal shall be submitted to ICT sysadmin@sve.ac.in, Caretaker sandeepthra@sve.ac.in, IQAC Coordinator iqac@sve.ac.in, Dr. Arpita Kaul arpita@sve.ac.in for commerce, NSS, NCC, EOC, Empathise, Placement and Sports events, Dr. Urmi urmi.b@sve.ac.in for humanities events, Dr. P. Jayaraj jayaraj@sve.ac.in for sciences events. (Mails mentioned in SOP) and Dr. Nagendra Kumar Kalaparthi nkalaparthi@sve.ac.in , for IQAC/ NAAC criteria 1-7.

EVENT DETAILS

1. Name of the Department/Society /Association: *Criterion 1, IQAC*
2. Name of the TIC/Convener (if any): *Prof/Dr/Mrs. Deepi Jain*
3. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or community outreach/ skill enhancement/others..... *Orientation program*.....
4. Participants: *Student-centric /Faculty/Both*
5. Event Type: *Offline/Online/Hybrid; Indoor/Outdoor*
6. Collaborating Agency /Organization: _____
7. Proposed Title of the Event: *Orientation program for SEC-N*
8. Tentative List of Speakers with affiliations: *Teacher representatives from different departments of the college*

9. Date, Time from to : *24/12/24 3:00pm - 5:00pm*
10. Financial Assistance/ Funding received (if any)
11. Proposed Budget (please attach details in a separate enclosure):

12. Faculty responsible for Geo Tagged Pictures *Dr. Arpita Kaul*
13. Faculty responsible for Event Report *Dr. Sonika Yadav*.....
14. ICT support required, if any (ICT Lab, Laptop, LCD projector) : *Zoom Platform*

15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance) _____

16. Room requirement (Seminar/ any other)

Deepika Jain

Name & Signature of TIC/Convener

Dr. Deepika Jain

Date: 10/1/24

[Signature]

Signature of Principal

PRINCIPAL (Acting)
Sri Venkateswara College
(University of Delhi)
Dhaura Kun, New Delhi-110021



Dated: 12/01/2024

NOTIFICATION

All the students of second year of undergraduate courses Semester-IV (2023-2024) are directed to fill up the following form to give their preferences for SEC and VAC for the fourth semester latest by 31st January, 2024.

To fill-up the form click on the following link: <https://www.svc.ac.in/courses/reg.php>

To facilitate the students to make informed choices regarding VAC and SEC, IQAC, Sri Venkateswara College is organising orientation programs in online mode for all the fourth semester students for introducing Skill Enhancement Courses (SEC) and Value Addition Courses (VAC) papers of the fourth semester offered by various departments of the college as per the following schedule:

1. VAC Orientation: 23rd January, 2024 (Tuesday) 3:00 pm - 5:00 pm
Zoom Link for VAC Orientation: <https://us06web.zoom.us/j/83412674024>
2. SEC Orientation: 24th January, 2024 (Wednesday) 3:00 pm - 5:00 pm
Zoom Link for SEC Orientation: <https://us06web.zoom.us/j/86073066614>

Note:

1. The syllabus of Skill Enhancement Course which can be accessed through following links:
https://svc.ac.in/SVC_MAIN/Syllabus/UGCF/SEC/SEC.pdf
https://svc.ac.in/SVC_MAIN/Syllabus/UGCF/SEC/SEC_Addition.pdf
2. The syllabus of Value Addition Courses is available on the following links:
svc.ac.in/SVC_MAIN/Syllabus/UGCF/VAC/26102022_VAC.pdf
https://svc.ac.in/SVC_MAIN/Syllabus/UGCF/VAC/VAC_Addition%201.pdf
https://svc.ac.in/SVC_MAIN/Syllabus/UGCF/VAC/VAC-Digita%20Empowerment.pdf
3. Check the eligibility/pre-requisites for the courses and apply only if you are eligible/fulfill prerequisites for the course.
4. Do not apply for VAC/SEC that you have already studied in previous semesters.
5. Students must not opt for any SEC paper if the syllabus of the SEC is similar to any paper studied/to be studied as part of their curriculum. The student may consult their respective Teacher-in-Charge to seek clarifications in this regard.
6. It is mandatory for all to fill-up the SEC/VAC registration form. In case you wish to choose one of the VACs/SECs which is not being offered by the college you shall be required to attend classes of the VAC/SEC at one of the Cluster colleges offering that paper in order to study the same. In this regard you need to send your preferences through an email to Nodal Officer, South Cluster Colleges at coordinatorsouthclustercolleges@svc.ac.in along with your details.


Dr. Deepthi Jain
Coordinator
Criteria 1, IQAC


Prof. K.C. Singh
Ag. Principal



Dated: 15.01.2024

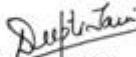
MINUTE TO MINUTE SCHEDULE FOR SKILL ENHANCEMENT COURSES (SEC-IV) ORIENTATION FOR SEMESTER-IV STUDENTS on 24th January, 2024

The program schedule for SEC-IV orientation on 24th January, 2024 is as follows:

TIME	PARTICULARS
15:00 hrs- 15:05 hrs	Opening Remarks by Criteria I Coordinator, Dr. Deepthi Jain
15:05 hrs- 15:10 hrs	Address by SEC Nodal Officer, Dr. Shruti Mathur
15:10 hrs- 15:15 hrs	SEC: Basic Forensic science Orientation by Department of Biochemistry
15:15 hrs- 15:20 hrs	SEC: Yoga in practice Orientation by Department of Botany
15:20 hrs- 15:25 hrs	SEC: Basic Analytical Techniques Orientation by Department of Chemistry
15:25 hrs- 15:30 hrs	SEC: Business Communication Orientation by Department of Commerce
15:30 hrs- 15:35 hrs	SEC: Basic IT tools Orientation by Department of Economics
15:35 hrs- 15:40 hrs	SEC: App Development with Flutter Orientation by Department of Electronics
15:40 hrs- 15:45 hrs	SEC: Communication in Everyday Life Orientation by Department of English
15:45 hrs- 15:50 hrs	SEC: Patkatha Lekhan Orientation by Department of Hindi
15:50 hrs- 15:55 hrs	SEC: Back-End Web Development Orientation by Department of Mathematics
15:55 hrs- 16:00 hrs	SEC: Essentials of Python Orientation by Department of Physics
16:00 hrs- 16:05 hrs	SEC: Political Leadership and Communication Orientation by Department of Political Science
16:05 hrs- 16:10 hrs	SEC: Acting Skills in Sanskrit Dramaturgy Orientation by Department of Sanskrit
16:10 hrs- 16:15 hrs	SEC: Negotiation and Leadership Orientation by Department of Sociology
16:15 hrs- 16:20 hrs	SEC: IT Skills and Data Analysis II Orientation by Department of Statistics
16:20 hrs- 16:25 hrs	SEC: Public health hygiene & Nutrition Orientation by Department of Zoology
16:25 hrs- 16:30 hrs	Vote of Thanks

TICs are requested to join at least 10 mins prior to their presentation. You are requested to orient the students about the paper like its eligibility criteria (if any), who will be benefitted by the course, future prospects etc. so that students may make an informed choice. You are also requested to share the email/contact details of the teacher taking the SEC paper in the chat box during or just after your presentation.

The Zoom link to join the Programme is as follows: <https://us06web.zoom.us/j/86073066614>


Dr. DEEPTI JAIN
Coordinator
Criterion I, IQAC


Prof. K.C. SINGH
Ag. PRINCIPAL



SRI VENKATESWARA COLLEGE (UNIVERSITY OF DELHI)

Is Organising
Orientation Program
For
Semester- IV Students

AN IQAC INITIATIVE



VAC IV ORIENTATION

**23rd January 2024
3:00PM - 5:00PM**

**ZOOM LINK :
[https://us06web.
zoom.us/j/83412
674024](https://us06web.zoom.us/j/83412674024)**

SEC IV ORIENTATION

**24th January 2024
3:00PM - 5:00PM**

**ZOOM LINK :
[https://us06web.
zoom.us/j/86073
066614](https://us06web.zoom.us/j/86073066614)**

**Prof. K. Chandramani Singh
Ag. Principal**

**Dr. Deepti Jain
Coordinator
Criterion 1, IQAC**

SEC-IV (Skill Enhancement Course) Orientation for AY 2023-24

Attendance and feedback form

* Indicates required question

1. Email *

2. Name of the student *

3. College Roll number *

4. Course *

5. How will you "rate the orientation program". *

Mark only one oval.

- Poor
- Average
- Good
- Very good
- Excellent

6. Was the SEC Orientation program helpful in deciding your choice of SEC. *

Mark only one oval.

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

7. Such SEC Orientation programs shall be held every semester as they are helpful. *

Mark only one oval.

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly Agree

8. Any other comment/s

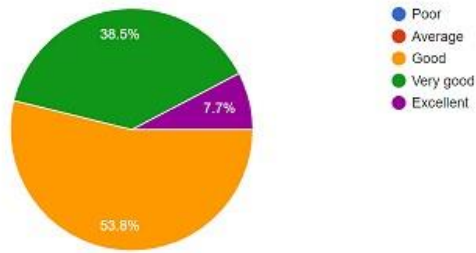
This content is neither created nor endorsed by Google.

Google Forms

Timestamp	Email	Name of the student	College Rollnumber	Course
1/24/2024 15:51:32	visheshpandey008@gmail.com	<u>Vishesh Pandey</u>	1122151	<u>Bsc life sciences</u>
1/24/2024 15:52:16	arishas939@gmail.com	<u>Arisha Siddiqui</u>	1322013	<u>Bsc Hons BiologicalSciences</u>
1/24/2024 15:55:24	tusharjha07@gmail.com	<u>Tushar</u>	0622002	<u>B.A History Hons</u>
1/24/2024 15:55:29	abhaypanchal874@gmail.com	<u>Abhay Panchal</u>	1122146	<u>B.sc life science</u>
1/24/2024 15:57:24	achanbako@gmail.com	<u>Achanba Kongbam</u>	0622057	<u>BA (Hons) History</u>
1/24/2024 16:00:42	achanbako@gmail.com	<u>Achanba Kongbam</u>	0622057	<u>BA (Hons) History</u>
1/24/2024 16:09:21	shrivastavaseth16@gmail.com	<u>Somil Shrivastava</u>	1022074	<u>BCom Hons.</u>
1/24/2024 16:10:27	setushrivastava0164@gmail.com	<u>Somil Shrivastava</u>	1022074	<u>BCom Hons.</u>
1/24/2024 17:43:46	priyanshi.sin06@gmail.com	<u>Priyanshi Singh</u>	1422054	<u>Bsc botany hons</u>
1/24/2024 17:57:02	muskangau90@gmail.com	<u>Muskan verma</u>	1522026	<u>Bsc chemistry hons</u>
1/24/2024 18:16:36	hiascray@gmail.com	<u>Nikita Ghosh</u>	1422010	<u>B.Sc(H)Botany</u>
1/24/2024 20:16:31	shreyakapasia69@gmail.com	<u>Shreya kapasia</u>	1522043	<u>BSC hons chemistry</u>

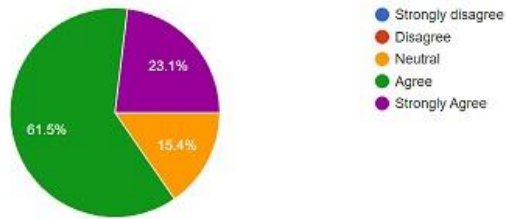
How will you "rate the orientation program".

13 responses



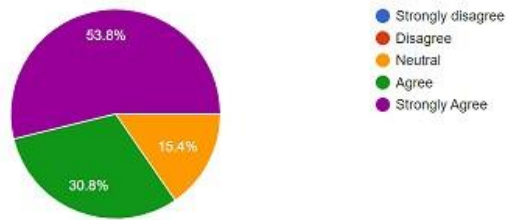
Was the SEC Orientation program helpful in deciding your choice of SEC.

13 responses



Such SEC Orientation programs shall be held every semester as they are helpful.

13 responses





Tirumala Tirupati Devasthanams

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Sri Venkateswara College

(University of Delhi)

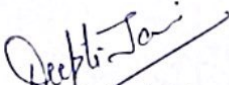
NAAC Grade A+

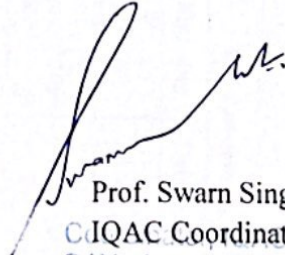
SRI VENKATESWARA COLLEGE


(UNIVERSITY OF DELHI)

CERTIFICATE

This is to certify that the Skill Enhancement Course (SEC-IV) Orientation Program 2023-24 for Semester IV was successfully conducted on 24th January, 2024 from 3:00 pm to 5:00 pm by Criterion I team under Internal Quality Assurance (IQAC) in the online mode and its event report has been submitted to IQAC for records.


Dr. Deepti Jain
Event In-Charge


Prof. Swarn Singh
C.IQAC Coordinator
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021


Prof. K.C. Singh
Ag. Principal
PRINCIPAL (Acting)
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021